## Welcome to Attendance 253.804.5197

## **Our Staff:**

Caitlin Carr Dean of Students

**Brenda Bloom** Administrative Assistant

Clarice Brux Office Professional

cjcarr@auburn.wednet.edu

bbloom@auburn.wednet.edu

cbrux@auburn.wednet.edu

Come in or call anytime during school hours to speak directly to Attendance Office Staff. Office hours are 7:00 am to 3:30 pm weekdays.

Call the Guidance Office at 253 804-4548 to learn about Family Access which gives parents online access to student records which includes attendance records.

During off hours our office voice mail system allows you to report absences 24 hours a day. Attendance Office staff then post the information to your student's record the next day.

Our automated system calls home each evening to notify families of absences posted to student records that day. This system also allows families to leave messages regarding that absence. Attendance Office personnel will then post that information to the student record the next day.

